

# East Side Elementary



2020

## CLAY COMMUNITY SCHOOLS ATTENDANCE POLICY

A STUDENT ENROLLED IN CLAY COMMUNITY SCHOOLS IS EXPECTED TO ATTEND SCHOOL EACH DAY. SCHOOL ATTENDANCE IS COMPULSORY UNDER INDIANA LAW IC 20-33-2. CLAY COMMUNITY SCHOOLS INTENDS TO UPHOLD VIGOROUSLY THE INDIANA STATUTES RELATING TO SCHOOL ATTENDANCE.

After any illness, parents or guardians are required to send a brief note or phone the school stating the reason for the absence. A phone call on the day of the absence is preferable. If a student's absence will exceed two days, parents should contact the school office and request assignments. If the absence exceeds 3 days, a physician's statement will be required. Please see the student handbook for further attendance information.

### School Phone:

812-448-8755

Information regarding absences may be emailed to the following email:  
johnsonb@clay.k12.in.us

## Important Health Reminders

As we enter the long winter months of January and February, we plan to take students out for recess as much as weather allows. Please send your children to school with a coat, hat, and gloves. Dressing in layers at this time of year helps everyone stay comfortable inside the building and outside at recess. Thank you for your help in this way!

## Winter Blahs Dress Up Days

**Friday, January 10: Hat Day**

**Friday, January 17: Wear Many Colors Day**

**Friday, January 24: Class T-Shirt Day**

## 20 Minutes of Reading Each Night

East Side students are strongly encouraged to read 20 minutes per night Monday through Thursday. Reading logs are signed by parents and brought into school on Friday mornings. The grade level with the highest average of students reading for the week receives extra recess and their teachers wear gold crowns for the week. We know that students who read 20 minutes per night have much higher test scores. Students who read 20 minutes per night generally score in the 90 percentile on standardized testing while those spending only 5 minutes reading per night generally score in the 50 percentile. Those reading only one minute per night score at the 10 percentile. Let's read for the joy of it and get smarter along the way!

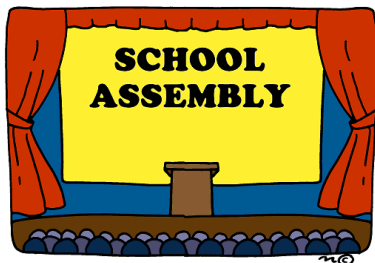
## Tardies

Parents are strongly encouraged to make sure that students arrive between 7:30-7:55. If a student is late, they must be signed into the office by an adult.



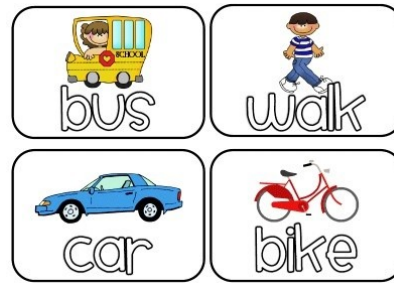


**Science Fair interest forms can be picked up in Mrs. Clark's room and are due back to school on Friday, January 17th. Science Fair project descriptions forms will be due back to school on Friday, February 7th. The Science Fair will be held on Saturday, February 15th at Northview High School.**



**EAST SIDE MORNING ASSEMBLY**

Beginning at 8:00 a.m. each morning, East Side students participate in our morning assembly. Assembly is one of the most popular times of the day!!! Students say pledges, celebrate birthdays, applaud academic success, learn about good character traits and learn about a variety of careers. It is a great time, so don't be late! Prizes are drawn each morning for students who are present and on time!!!



## Transportation Information

Safety is our number one priority at East Side. Several procedures are in place to make sure that your child stays safe in the car line and bus lot. It is of great importance that parents know the expectations and follow them completely for the sake of all students. We thank you in advance for your cooperation!

### Car Line Procedures

- The car line assembles along Davis Ave.
- Parents pull along the sidewalk in single file to pick up and drop off students and **put car in "park"** to prevent accidental rolling of car. To insure the flow of the car line, **Parents should remain in their cars** unless they have more than one child requiring a car seat. In this case, a parent might need to assist school personnel in buckling multiple young children in car seats. A few students are loaded at a time and then the line is permitted to move on.
- At no time are students allowed to be on the sidewalk when cars are moving. **CARS SHOULD BE IN PARK AS YOU WAIT FOR STUDENTS!**
- Students are loaded from the **right side of the car** only.
- A **stop-go sign** at the beginning of the car line will let you know when you may safely proceed.
- **Davis Avenue is a one way street** so no U-turns are permitted out of the car line and neither is a turn into the Brazil Nazarene Church parking lot allowed.
- At **no time are you able to pass cars in line** in front of you.
- A **right turn onto HWY 40** is the only permissible turn after exiting the car line as we need to keep the line moving.
- **At no time are cars permitted in the bus lot** in front of the school during drop off or pick-up.
- Busses are loaded in the afternoon first and as soon as they have safely departed, the car line begins.
- Walkers are released last after all busses and cars have left the area. There is a designated area at the playground door where parents may wait for students who are walkers.
- Smoking is not permitted on school grounds and this would include the car line.
- Unless there are special circumstances in which parents need to come into the office to conduct business, parents should not park and walk students to the door. This presents a safety concern and the car line is always the correct means of dropping children off in the mornings and picking them up in the afternoon.
- A little patience will go a long way in assisting our staff and keeping every child safe!

## Background Checks

Spring field trips are coming up soon so if you are planning to supervise students on field trips, you will need to complete an Expanded Criminal History Check online. The website for the Clay Community School approved background check company is:

[www.CertifiedBackground.com](http://www.CertifiedBackground.com)

In the package code box, enter CL27

The cost for the background check is \$31.00 and it is active for 5 years.

Additional information can be obtained in our school office.

Background checks from other companies are not accepted by Clay Community Schools.

## BIRTHDAY & CLASS PARTY REMINDERS

We will have one more official party for the school year on Valentine's Day. Please refer to the wellness information that was sent home at the beginning of the school regarding healthy food choices for snacks and parties. At East Side we adhere to the wellness policies by prohibiting sugary snacks for birthday celebrations. If you plan to send in a birthday treat for your child's special day, please clear this with the classroom teacher in advance. Alternative celebration items are suggested on the wellness form.

## MAKING EVERY MOMENT COUNT

Parents are welcome to visit our East Side classrooms! We do ask that you contact your child's teacher in advance of your visit to make arrangements. We want every minute of the school day to be productive and enriching for students, so it is important that disruptions be kept to a minimum. Planning ahead will allow the teacher to welcome you into the classroom without interrupting



## Cell phones

Cell phones are prohibited at school unless they are needed for after school communication. If a student needs to bring their phone for an after school program, they are required to keep the phone in the off position in their backpack throughout the school day. Never are phones permitted to be out of the backpack on East Side busses. Violations of cell phone usage will result in behavioral referrals.

## The School Day

7:55-2:30

## Doors Open at

7:30 a.m.

## Breakfast Begins at

7:30 a.m.



We are SOARing at  
East Side. . .  
SAFE, ORGANIZED,  
ACCOUNTABLE &  
RESPECTFUL



If at anytime during the school year you have a phone number change, please contact the school immediately. It is vital that we be able to reach parents/guardians in case of emergency or for other important reasons.



